These are the current options available for payment of a degree with Mount Vernon Nazarene University Adult and Graduate Studies.

Please select those that apply of the following options and sign this payment agreement form.

**Student Makes Payment**
- O Individual course payment is due by the first session of each course.

**Student Applies for Financial Aid**
- O Grants: ______________________________________ Loans: ______________________________________
  1. The student completes all necessary paperwork to receive Financial Aid.
  2. The student’s loan and grant money are received and applied to the student’s account.
  3. The student is responsible for any unpaid balance.
  (NOTE: Dropping courses affects financial aid.)

**Employer Voucher**
- O Company Name: _______________________________ Amount: $ __________________
  1. Employer payment approval vouchers are submitted to MVNU by the first night of each course.
  2. The Student Accounts Department will invoice the employer when the payment approval voucher is received.
  3. The employer must remit the amount due within 4 weeks after the course end date.
  4. The student is responsible for any unpaid balance.

**Employer Tuition Assistance**
- O Option A: Employer Requires Grade Verification
  - Employer tuition payment is due within 4 weeks after the last class for each course. This provides a grace period to submit the course grade to the employer.
  - The student is responsible for any unpaid balance.
  - If the grade is lower than the specified agreement with the employee, the student becomes responsible for the balance of the class.
  - If tuition is not paid within four weeks of completion of a course, the student will not be permitted to continue in the Adult and Graduate Studies program.
- O Option B: Employer Does NOT Require Grade
  - Employer tuition payment for each course is due by the first night of each course.
  - The student is responsible for any unpaid balance.
  - If the grade is lower than the specified agreement with the employee, the student becomes responsible for the balance of the class.
  - If tuition is not paid within four weeks of completion of a course, the student will not be permitted to continue in the Adult and Graduate Studies program.

- If a student chooses to drop a course, the course must be dropped before the first day of class to avoid possible tuition charges.
- This form must be signed and returned to the AGS Student Accounts Office. This is required for course confirmation.
- I agree to pay my account balance using one or more of the Payment Options listed above.

Signature: _______________________________ Date: __________________

Please refer any questions to the AGS Student Accounts office at: 1-877-431-9610 or locally 740-392-6868 ext. 4720.
Email: ags.accounts@mvnu.edu or refer to the AGS Student Handbook at http://students.mvnu.edu/ags.

* A processing fee will be assessed to the student’s account for any checks returned on that student’s account from a banking institution.