Mount Vernon Nazarene University
Office of Student Development

Identification of Personal Property

The Division of Student Development seeks to help students identify their personal belongings that they bring to their residence hall room or apartment. All students must realize that the university is not responsible for any items that are reported missing from the student's room (refer to back page of Housing Contract). All personal property needs to be covered by the parent's homeowners' insurance policy. This form will be used to document serial and model numbers of any electronic equipment or valuable property that the student brings to their room. This form is **optional** for the student to fill out and will be placed in the student's personal file in the Resident Director's office.

Name: _____ ID# _____

Residence Hall: _____ Room # _____ Suite # _____
(Apartments only)

SERIAL #	MODEL or TYPE	Description of Item

_____ _____
Student's Signature Date

_____ _____
Resident Director's Signature Date